

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, October 4, 2016 at 5:30 p.m.

Present:

Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Granville F. Hogg, Jr.
Larry E. LeMond

Ex-Officio member absent:

Oliver H. Bennett, Chairman
Steven Hennessee, DRPT
Ron Wolff

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Alex Parry, Bay Coast Railroad
Joyce Collins, Bay Coast Railroad
John Maher, STAR Transit
Bruce Simms, Virginia Regional Transit

In Re: Call to Order

The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Hart.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at September 30th of \$27,633.70.

In Re: Minutes of September 6, 2016

Motion was made by Mr. LeMond, seconded by Ms. Major, that minutes of the meeting of September 6, 2016 be approved. All members were present with the exceptions of Mr. Bennett and Mr. Wolff and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
Oct. 4, 2016**

Operations

- The Yellow Route's first 12 months' ridership numbers are estimated to be 5,800, and compare favorably with the Silver/Orange Route's first 12 month total – 6,100.
 - Yellow Route had its highest monthly total in August - 646.

Human Resources

- Employee Family Picnic was held at our facility on Oct. 2.

Facility

- VDOT is trying to eradicate the bank erosion on the Rt. 13 overpass behind our facility.

- During part of the 3 month project, Cooperative Way will be limited to one lane of outbound traffic .
- As part of our Safety & Security initiative, we just finished installing 2 more video surveillance cameras bringing the total to 8 - 2 outside and 6 inside.

Training

- Defensive Driver Training - Oct 25.

Marketing and Outreach

- Met with the Perdue HR Dept. on Sept. 8 to discuss ways we can better serve them and the possibility of them partnering with us.
 - Perdue with 1,800 employees is the largest employer on the Eastern Shore of Va.
- Accomack Northampton Planning District Commission Transit Advisory Committee meeting Sept. 27.
 - The Planning District Commission has in their current program activities budget \$10,000 to assist us over the next 2 years in the planning for routes, bus stops, and shelter locations.

Transit Maintenance

- ***Preventive Maintenance Program***
 - Routine vehicle preventive maintenance is up to date.

Ridership Statistics

September 2016 – 7718	September 2015 – 7361
August 2016 –8647	August 2015 –7718
July 2016 - 7150	July 2015 - 7817

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STAR TRANSIT 2015-2016					AUGUST 30, 2016 23 DAYS		
Month	Total Revenue	Total Expenses	Surplus/Deficit		Month	Passengers 2015-16 Trips	Total Cost
Oct.	\$66,644.33	\$56,613.40	\$10,030.93		Oct.	7,575	\$7.47
Nov.	\$66,995.51	\$56,174.52	\$10,820.99		Nov.	6,914	\$8.12

Dec.	\$66,697.48	\$45,241.04	\$21,456.44	Dec.	7,015	\$6.45
Jan.	\$65,514.68	\$48,802.06	\$16,712.62	Jan.	6,128	\$7.96
Feb.	\$66,389.10	\$48,083.61	\$18,305.49	Feb.	6,576	\$7.31
Mar.	\$72,978.65	\$72,224.07	\$754.58	Mar.	7,905	\$9.14
Apr.	\$65,796.26	\$51,860.89	\$13,935.37	Apr.	7,105	\$7.30
May	\$70,765.70	\$51,528.29	\$19,237.41	May	6,989	\$7.37
June	\$45,757.81	\$54,096.41	-\$8,338.60	June	7,787	\$6.95
July	\$69,389.98	\$55,285.18	\$14,104.80	July	7,150	\$7.73
Aug.	\$71,116.58	\$68,188.65	\$2,927.93	Aug.	8,647	\$7.89
Sept.	\$0.00	\$0.00	\$0.00	Sept.	0	\$0.00
					79,791	
TOTAL	\$728,046.08	\$608,098.12	\$119,947.96	AVERAGE COST PER PASSENGER ->		\$7.62
				AVERAGE PASSENGERS PER MONTH ->		7,254

Passengers per Mile				Cost per Mile			
Oct.	0.21	April	0.21	Oct.	\$1.58	April	\$1.51
Nov.	0.21	May	0.20	Nov.	\$1.72	May	\$1.50
Dec.	0.20	June	0.22	Dec.	\$1.29	June	\$1.50
Jan.	0.19	July	0.22	Jan.	\$1.51	July	\$1.68
Feb.	0.19	Aug.	0.23	Feb.	\$1.39	Aug.	\$1.81
Mar.	0.21	Sept.	0.00	Mar.	\$1.95	Sept.	\$0.00
				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE			0.21	AVERAGE COST PER MILE			\$1.59

Hourly Cost				Passengers per Hour			
Oct	\$39.59	April	\$37.99	Oct	5.3	April	5.2
Nov.	\$43.21	May	\$37.75	Nov.	5.3	May	5.1
Dec.	\$31.64	June	\$37.83	Dec.	4.9	June	5.4
Jan.	\$37.54	July	\$42.53	Jan.	4.7	July	5.5
Feb.	\$35.23	Aug	\$45.61	Feb.	4.8	Aug	5.8
March	\$48.31	Sept	\$0.00	March	5.3	Sept.	0.0
TOTAL				AVERAGE PASSENGERS PER HOUR			5.2
AVERAGE TOTAL HOURLY COST			\$39.81				

Route Location	Passenger Totals	Operating Hours	Mileage
Red	2,004	253	6,420
Purple	1,851	253	6,357
Gold	1,132	127	3,260
Blue	1,171	127	3,434
Green	605	219	4,506
Chicoteague	1,238	265	8,081
Yellow	646	253	5,564
	<u>8,647</u>	<u>1,497</u>	<u>37,622</u>

Month	Hrs. of Oper.	Mileage
Oct.	1,430	35,742
Nov.	1,300	32,622
Dec.	1,430	35,069
Jan.	1,300	32,265
Feb.	1,365	34,531
Mar.	1,495	37,041
Apr.	1,365	34,388
May	1,365	34,248
June	1,430	36,049
July	1,300	32,887
Aug.	1,495	37,622
Sept.	<u>0</u>	<u>0</u>
	15,275	382,464

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In Re: State's Comments

There were no comments submitted from the State.

In Re: Airport Update

There was no airport update.

In Re: Railroad Comments

The following report was presented:

In September , BCR handled 160 carloads. 147 of these were at Little Creek with the top shippers being:

25 for Mid-Atlantic Transload (grit),
12 for Gordon Paper, and
107 handled for DCP Midstream (Butane - Storage).

Eastern Shore location handled the remaining 13 loads with the top shippers being:

Bayshore Concrete Products 4 inbound cars, 6 outbound cars,
KMX Chemical 1 car, and
Pep Up Gas 2 Cars.

In Re: Other:

Mr. Hogg said that he was concerned with the change in cost options proposed by VDOT for the Cape Charles Food Lion intersection. He has called the Residency Administrator for explanation.

In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. LeMond, that the meeting be adjourned. All members were present with the exceptions of Mr. Bennett and Mr. Wolff and voted "yes". The motion was unanimously passed. The meeting was adjourned.