

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, December 6, 2016 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman  
Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer  
Ron Wolff  
Granville F. Hogg, Jr.  
Larry E. LeMond

Ex-Officio member absent:

Steven Hennessee, DRPT

Nonmembers present:

J. T. Holland, Bay Coast Railroad  
Alex Parry, Bay Coast Railroad  
John Maher, STAR Transit  
Bruce Simms, Virginia Regional Transit  
Billy Moore, Canonie Atlantic Co.  
Bill Parr, Parr Properties  
Eyre Baldwin, Southport Investors  
Daniel A. Brown, Southport Investors

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Hart.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at November 30th of \$31,238.97.

In Re: Minutes of November 1, 2016

Motion was made by Mr. Hart, seconded by Mr. Wolff, that minutes of the meeting of November 1, 2016 be approved. All members were present and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
Dec. 6, 2016**

**Operations**

- New proposed route schedule changes will be implemented on Monday, Feb. 27, 2017.
  - To assist us in our final planning stages for this event:
    - Driver on/off route reports will be completed Nov. 29 and tallied.
    - On board passenger surveys are being prepared for distribution the 2nd week in December.
- In an attempt to improve communication coverage between dispatch and driver, we asked ANEC, our next door neighbor, if we could use one of their spare radio bands.
  - There are no privately owned, rentable commercial radio towers on the Shore.
  - Our request was forwarded to the county for further consideration.

- Lunch was provided to drivers and staff working on Black Friday.

### **Human Resources**

- Will be hiring one more PT driver in December.

### **Facility**

- Three estimates for painting the interior of our offices were acquired and are now under review.
- Proposals submitted for a new four year garage/maintenance contract are also being reviewed.

### **Training**

- Driver Training Nov. 1 (rescheduled from Oct .25)
  - Drivers Nora McCutcheon and Sam Miles were selected as Employees of the Month.
    - They were awarded \$50 gift cards for their above and beyond service to our organization.
- Drug & Alcohol Training Nov. 15.

### **Marketing and Outreach**

- Attended the ANTPDC Transportation Advisory Committee on Nov. 22.
- Met with John Peterman, Riverside Hospital Director, on Nov. 22.
  - The official opening date for their new hospital is Saturday, Feb.25, 2017.
- By request, we met with ESAAA (Eastern Shore Area Agency on Aging) at their Hare Valley facility on Nov. 14 to explore the possibility of their partnering with us like ESCC and No Limits.
- Will be assisting with the in the annual ARC (Association of Retarded Citizens) Christmas Party at the Exmore CSB facility on Friday, Dec. 9.
- Santa Train Dec 3.
  - As in the past, we will be transporting Santa Claus and his support staff from Parksley to Cape Charles where they will board the train.

### **Transit Maintenance**

- ***Preventive Maintenance Program***
  - Routine vehicle preventive maintenance is up to date.

**Ridership Statistics**

Oct. 2015 – 7575	Oct. 2016 - 7916 +314 4.6% increase
Nov. 2015 - 6914	Nov. 2016 - pending (Thru Nov. 25, day to day sales were up 5.5%)

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Mr. Wolff mentioned that he had received calls from a citizen in Horntown who was interested in the possibility of STAR Transit service there. It was the consensus of the Commission that a survey be conducted to gauge the residents’ interest.

**In Re: State’s Comments**

There were no comments submitted from the State.

**In Re: Airport Update**

There was no airport update.

**In Re: Railroad Comments**

The following report was presented:

In November, BCR handled 127 carloads. Fifty-seven (57) of these were at Little Creek with the top shippers being:

33 for Mid-Atlantic Transload (grit),  
 9 for Gordon Paper and  
 5 for Dynaric.

Eastern Shore location handled the remaining 70 cars:

Pep Up Gas 6 Cars,  
 KMX Chemical 1 car  
 Sharp Energy 2 cars,  
 Coastline Chemical 4 cars,  
 Bayshore Concrete 2 cars and 55 empty storage cars.

Mr. Hogg cautioned the Commission members to be mindful when moving forward and planning for the future, keeping in mind upcoming events which may impact traffic levels on Route 13 such as the new tunnel construction, increased activity at Wallops Island and poultry industry expansion in Accomack County.

In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. Wolff, that the meeting be adjourned. All members were present and voted “yes”. The motion was unanimously passed. The meeting was adjourned.