

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF SEPTEMBER 13, 2016

At a meeting of the Economic Development Authority held on the 13th day September 2016, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman
Mr. Wesley Edwards, Treasurer
Mr. C. Ray Davis
Ms. Ira Ashby-Hope
Mr. Calvert Seybolt, Vice Chairman
Ms. Stella Rohde

Members Absent:

Mr. Robert Bloxom

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development
Ms. Kristen Tremblay, Assistant Planner
Mr. Paul Muhly, Board of Supervisors' Liaison, District 4
Mr. Harris Phillips, Board of Supervisors' Liaison, District 5

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:01 a.m.

Mr. Morrison suggested adding Bay Beyond, Inc., to the agenda for Closed Session.

2. PUBLIC COMMENT PERIOD

Chairman LeCato opened the floor for the public comment period.

No one signed up or requested to speak.

3. MINUTES

A. August 9, 2016

On a motion made by Ms. Rohde and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the August 9, 2016 minutes.

4. TREASURER'S REPORT

Mr. Edwards received another bill in the amount of \$125, for landscaping. The EDA discussed the bill and what it had approved. Discussion ensued; Chairman LeCato will follow-up with Barbara, Airport Manager.

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On a motion made by Mr. Davis and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to contact the landscaping company and issue a Stop Work Order, followed up with a letter from the EDA.

Mr. Edwards explained that the monthly statement does not always change on a month-to-month basis as the County pays its bills from a General Fund and then, quarterly, they access the EDA's fund for reimbursement of the expenses.

5. INFORMATIONAL REPORT FROM CHAIRMAN AND MEMBERS

A. Ms. Rohde

Ms. Rohde reported that when working on the survey she was informed that Mrs. Cela Burge, County Attorney, does not represent the EDA. The EDA has no legal representation. She requested that the EDA draft a letter to the Board of Supervisors to have the County Attorney represent the EDA. Mr. Edwards stated that he and Mr. Miner discussed this matter and it was stated that Mr. Miner would handle the above suggestion or would request a budget increase to handle outside representation. The matter will be brought up at the next Board meeting; this should also be requested in writing.

On a motion made by Mr. Edwards and seconded by Mr. Davis, the Economic Development Authority voted to write a letter to Mr. Miner requesting the County to afford an attorney. This motion was then amended.

On a motion made by Mr. Edwards and seconded by Ms. Rohde, the Economic Development Authority voted to write a letter to the Board of Supervisors requesting the County to afford as needed representation.

B. Mr. Edwards

Mr. Edwards suggested having the website hosted through the County website versus on its own through JTZ Enterprises. After a brief discussion, it was decided that Mr. Edwards would find out when this could start.

On a motion made by Ms. Rohde and seconded by Mr. Edwards, the Economic Development Authority voted to transfer its website to the County at the expiration of the website currently hosted by JTZ Enterprises.

C. Ms. Ashby-Hope

Ms. Ashby-Hope has taken pictures to be placed on the website, but still needs to get them to Mr. Edwards.

D. Mr. Davis

Mr. Davis has nothing to report at this time.

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E. Mr. Seybolt

Mr. Seybolt reported that it has been a good year for rentals, sales are going up. He also disclosed that he and Mrs. Connie Morrison (wife of Mr. Morrison) are in a business arrangement.

F. Chairman LeCato

Chairman LeCato informed the EDA that he had met with Mrs. Burge to discuss the sales contract of property to MTSF, Inc. (Marshall's Tree Service). The Marshall's have taken a copy of the sales contract to their attorney for review, met with Building and Zoning to discuss permits. He then presented the EDA with a plat of the Industrial Park.

At this time, Mr. Morrison recommended that they enter into Closed Session.

6. CLOSED SESSION

Chairman LeCato read a proposed motion to go into closed session pursuant to Section 2.2-3711.5 of the Code of Virginia. Mr. Edwards moved the motion and Mr. Seybolt seconded it. The motion passed unanimously.

At the conclusion of the closed session, the door was opened and Chairman LeCato asked for a roll call vote to go back into public session. All Ayes.

On a motion made by Ms. Rohde and seconded by Ms. Ashby-Hope, the Economic Development Authority made a motion that pursuant to Section 17 of the Accomack Airport Industrial Park Covenants and Restrictions was provided to the Accomack County Economic Development Authority (EDA) in person on September 13, 2016 and by letter on September 2, 2016 that the EDA does not desire to exercise its option to repurchase the property as outlined in Section 17. Mr. Edwards opposed.

7. MARKETING STRATEGIES

The EDA had no items to discuss.

Mr. Edwards did however request to discuss BaySys.

8. RECEIVE REPORT FROM EDA SUBCOMMITTEE ON SUBDIVISION SURVEY COSTS

A discussion ensued regarding the costs of survey costs and requirements.

On a motion made by Ms. Rohde and seconded by Mr. Seybolt, the Economic Development Authority voted to authorize payment of the bill from George E. Young, III, PC in the amount of \$900 for the Master Plat of the Accomack County Industrial Park.

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9. OTHER BUSINESS

A. 2016 Virginia Institute of Economic Development

Ms. Rohde and Mr. Edwards discussed the cost of the conference with Mr. Miner; he would like for the EDA to cover the cost for its members to attend versus the County.

On a motion made by Ms. Ashby-Hope and seconded by Mr. Seybolt, the Economic Development Authority voted to authorize the cost of sending two (2) delegates to the 2016 Virginia Institute of Economic Development Conference.

10. STAFF REPORT

Mr. Morrison provided an update on prospective land purchases.

Supervisor Muhly provided an update on the A4 project.

11. NEXT MEETING

The next regular Economic Development Authority meeting is scheduled for Tuesday, October 11, 2016 at 9:00 a.m. at the Chamber of Commerce.

12. ADJOURNMENT

On a motion made by Mr. Edwards and seconded by Mr. Davis, the Economic Development Authority voted to adjourn the meeting at 11:00 a.m.

Mr. John LeCato, Chairman

Jessica L. Taylor, Recording Secretary