

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, March 7, 2017 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff
Granville F. Hogg, Jr.
Larry E. LeMond

Ex-Officio member absent:

Steven Hennessee

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Alex Parry, Bay Coast Railroad
Joyce Collins, Bay Coast Railroad
John Maher, STAR Transit
Bruce Simms, Virginia Regional Transit
Linda Balderson, Virginia Dept. of Rail and Public Transportation
Mr. Phil Thompson, Virginia Regional Transit
Jeremy Latimer, DRPT

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at February 28th of \$27,984.44.

In Re: Minutes of February 7, 2017

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of February 7, 2017 be approved. All members were present and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
Mar. 7, 2017**

Operations

- Following a 4 month growth trend, February ridership is doing the same:
 - ***With 2 days still left in the month :***
 - The average daily ridership of 408 exceeds the Feb 2016 daily average of 313.
 - We have already eclipsed the previous high mark for February – 6936, recorded in 2014.
- The Hospital move occurred on Feb. 25:
 - Our website was successfully updated showing the Hospital as a regular stop on the Blue and Gold routes.
 - Met with the remaining businesses in Nassawadox:
 - Assured them that we will continue to serve Nassawadox.
 - Confirmed with Jon Peterman that Riverside Physicians will have some doctors on site at their present location who will be moving into their old Cancer Center sometime later in the year.

- Rayfields Pharmacy has been selected as our new stop - bus stop signs have been erected.
 - Fresenius Dialysis is staying in Nassawadox.
- The transit survey for Horntown will be mass mailed in the next two weeks.

Capital:

- We are anticipating the arrival of 4 new replacement buses and 1 truck before this calendar year's end.

Human Resources

- Interviewing 3 applicants the first week in March for an open driver's position.
- VRT filled the new position of Director of Operations who will be overseeing all of their facilities including ours.
 - Phil Thompson, a former VRT Transit Manager from Fishersville, Va., was the successful applicant.
 - He will report directly to VRT CEO Bruce Simms.

Facility

- Advantage Landscaping was the successful bidder on the striping/resurfacing of our parking lot.

Marketing and Outreach

- Met ESCC Foundation Director Eve Belote:
 - ESCC, like all community colleges in the State have been experiencing a drop in student population in recent years:
 - An increase in ridership by the general population has offset the decrease in ESCC ridership over the same period.
 - We will be working with the College to find ways to grow ridership.
 - The Foundation is committed to continue their partnership with us.
 - Ground breaking for their new facility will be in June or July of this year.
- The meeting with the ESAAA Director Dianne Musso went well:
 - We have successfully transitioned most of their Onancock Senior Center clients over to our services.
 - We will now be directing those same efforts now to their Hare Valley Senior Center clients.

Transit Maintenance

- *Preventive Maintenance Program*
 - Routine vehicle preventive maintenance is up to date.

Monthly Ridership Statistics

Jan. 2016 - 6128

Feb 2016 - 6576

Jan. 2017 – 7491

Feb. 2017 - 8135 = +24% increase over previous year

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Mr. Simms introduced Mr. Phil Thompson, Director of Operations. He noted that VRT has completed its reorganization.

In Re: Election of Officers

Motion was made by Mr. Hart, seconded by Mr. Wolff, that the same slate of officers be appointed for 2017. All members were present and voted “yes.” The motion was unanimously passed. Said officers as elected are set out below:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Janice K. Williams, Asst. Secretary-Treasurer

In Re: State’s Comments

Mr. Latimer noted that grant applications have been received and awards are anticipated by the CTB in June. He introduced Ms. Linda Balderson who will be taking over the rail preservation program.

In Re: Airport Update

Mr. Hart had no report.

Mr. Wolff announced that construction has been completed on the new UAV runway on Wallops Island. Several drones have been flown in the past several weeks.

In Re: Railroad Comments

The following report was presented:

In February, Bay Coast Railroad handled 100 carloads. Fifty (50) of these were at Little Creek with the top shippers being:

27 for Mid-Atlantic Transload (grit),
14 for Gordon Paper,

4 for Dynaric. and
5 for Koch Storage.

Eastern Shore location handled the remaining 50 cars:

Pep Up Gas 4 Cars,
KMX Chemical 4 cars,
Sharp Energy 27 cars,
Coastline Chemical 11 cars, and
Bayshore Concrete 4 cars.

DCP Midstream has started shipping butane storage cars for Little Creek storage location again. Export on this commodity has been non-existent for the past year. Hopefully, an upward trend is forthcoming on this product again.

NEW BUSINESS

In Re: Elect Representative for Canonie Atlantic annual meeting

Motion was made by Mr. LeMond, seconded by Mr. Wolff, that Mr. Donald L. Hart, Jr., be appointed to represent the stockholder (ANTDC) at the Canonie Atlantic Co. annual meeting and that Mr. Hart be instructed as follows:

- (a) to vote for the reappointments of Mr. LeMond and Mr. Hogg;
- (b) to recognize that two vacancies will continue to exist as a result of the resignation of Mr. Bennie Etheridge and the non-attendance of Mr. Bill Floyd. Appointments to fill these vacancies will be considered by the stockholder as eligible candidates are found.

All members were present and voted "yes." The motion was unanimously passed.

In Re: Recess

Motion was made by Ms. Major, seconded by Mr. LeMond, that the meeting be recessed until after the meetings of Canonie Atlantic and Eastern Shore Railroad. All members were present and voted "yes". The motion was unanimously passed. The meeting was recessed.

Following the above-referenced meetings, the Chairman reconvened the regular session.

In Re: Closed Session

Motion was made by Mr. Hart, seconded by Ms. Major, that the Commission enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

(A) Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

(B) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Commission had entered the closed session for those purposes as set out in paragraphs 1 and 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each member confirmed that these were the only matters of discussion during the closed session.

Mr. Wolff left the meeting at 6:30 p.m.

In Re: Adjourn

Motion was made Mr. Hart, seconded by Mr. LeMond, that the meeting be adjourned. All members were present and voted “yes”. The motion was unanimously passed. The meeting was adjourned.