

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, April 4, 2017 at 5:30 p.m.

Present:

Donald L. Hart, Jr., Vice Chairman  
Ron Wolff  
Granville F. Hogg, Jr.  
Larry E. LeMond

Absent:

Oliver H. Bennett, Chairman  
C. Reneta Major, Secretary-Treasurer

Ex-Officio member absent:

Steven Hennessee

Nonmembers present:

J. T. Holland, Bay Coast Railroad  
Alex Parry, Bay Coast Railroad  
Joyce Collins, Bay Coast Railroad  
John Maher, STAR Transit  
Bruce Simms, Virginia Regional Transit  
Mr. Phil Thompson, Virginia Regional Transit

In Re: Call to Order

The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report, which was distributed after the meeting, showed an ending balance at March 31st of \$27,428.56.

In Re: Minutes of March 4, 2017

Motion was made by Mr. Wolff, seconded by Mr. LeMond, that minutes of the meeting of March 7, 2017 be approved. All members were present with the exceptions of Mr. Bennett and Ms. Major and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report**

**April 4, 2017**

**Operations:**

- Mass mailing of surveys to Horntown residents has been completed.
- As a result of feedback received from over 300 on board passenger satisfaction surveys, STAR Transit employees are receiving calls from riders earlier in the day, beginning at 7:30am.

**Training:**

- Sensitivity Training for drivers and staff will be provided by Althea Pittman, Director of the Eastern Shore Independent Living Center on Tuesday, April 11.

**Human Resources**

- Currently processing 2 driver applicants.
- One on one meetings with employees have occurred over the last 2 weeks to make sure that everyone is aware of recent operational changes.

**Facility**

- VDOT has finished their improvements to the route 13 overpass behind our facility.
  - This included improvements to the drainage ditches on the right-of-way around our property.

**Marketing and Outreach**

- Met with the Director of the Pregnancy Support Group which moved from Belle Haven to Onley across from Wal-Mart, providing them 25 free passes.
- Met with Rachel Evans, Director of No Limits, a Star Transit partner, at their new Tasley location.
- Met with Barbara Schwenk, the Accomack-Northampton Transportation Program Manager.
- Progress is being made in planning transportation for ESAAA clients to their Hare Valley Senior Center.
  - Meeting with Director Dianne Musso is scheduled for April 12, 10am at our facility.
- We will be manning a booth at the YMCA Active Older Adult Day, May 31, 9am-12pm.

**Transit Maintenance**

- ***Preventive Maintenance Program***
  - Routine vehicle preventive maintenance is up to date.

**Monthly Ridership Statistics**

Feb. 2016	6576	Feb. 2017	8135	+1559	24% increase
Mar. 2016	7905	Mar. 2017	pending		

\* \* \* \* \*



Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,980	220	5,608
Purple	1,707	220	5,527
Gold	1,061	110	2,896
Blue	1,056	110	2,892
Green	520	190	4,593
Chincoteague	1,193	230	7,050
Yellow	618	220	4,807
	<u>8,135</u>	<u>1,300</u>	<u>33,373</u>

Month	Hrs. of Oper.	Mileage
Oct.	1,367	34,578
Nov.	1,367	34,631
Dec.	1,365	33,450
Jan.	1,300	32,343
Feb.	1,300	33,373
Mar.		
Apr.		
May		
June		
July		
Aug.		
Sept.		
	<u>6,699</u>	<u>168,375</u>

In Re: State's Comments

There were no comments from the State.

In Re: Airport Update

There were no reports from Mr. Hart and Mr. Wolff.

In Re: Railroad Comments

The following report was presented:

In March, Bay Coast Railroad handled 263 carloads.

235 of these were at Little Creek with the top shippers being:

16 for Mid-Atlantic Transload (grit),  
9 for Gordon Paper  
6 for Dynaric and  
204 for DCP Storage.

Eastern Shore location handled the remaining 28 cars:

Pep Up Gas 3 Cars,  
KMX Chemical 4 cars  
Sharp Energy 8 cars,  
Coastline Chemical 4 cars,  
Bayshore Concrete 6 cars,  
Helena Chemical 2 cars, and  
Crop Production 1 car.

Mr. Parry answered questions from Mr. Hogg relative to new developments planned in Norfolk and Virginia Beach which will affect railroad property.

#### NEW BUSINESS

##### In Re: Virginia Port Authority Meeting

In response to a question from Mr. Hart, Mr. LeMond informed the Commission about a meeting planned for April 17<sup>th</sup>, with Senator Lewis, Delegate Bloxom, Northampton Chairman Spencer Murray, Mr. LeMond and Virginia Port Authority officials, among others. Discussions will concern the Cape Charles Port. Mr. LeMond will provide a report at the next Canonic meeting.

##### In Re: Adjourn

Motion was made Mr. Wolff, seconded by Mr. LeMond, that the meeting be adjourned. All members were present with the exceptions of Ms. Major and Mr. Bennett and voted "yes". The motion was unanimously passed. The meeting was adjourned.