

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, May 2, 2017 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
C. Reneta Major, Secretary-Treasurer
Larry E. LeMond

Absent:

Donald L. Hart, Jr., Vice Chairman
Ron Wolff
Granville F. Hogg, Jr.

Ex-Officio member present:

Jeremy Latimer

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Alex Parry, Bay Coast Railroad
Joyce Collins, Bay Coast Railroad
John Maher, STAR Transit
Bruce Simms, Virginia Regional Transit
Mr. Phil Thompson, Virginia Regional Transit
Linda Balderson, Va. Dept. of Rail & Public Transportation

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at April 30th of \$27,101.76.

In Re: Minutes of April 4, 2017

Motion was made by Mr. LeMond, seconded by Ms. Major, that minutes of the meeting of April 4, 2017 be approved. All members were present with the exceptions of Mr. Hogg, Mr. Wolff, and Mr. Hart and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
May 2, 2017**

Operations

- 80+ returned Horntown resident surveys are being tallied.
- Minor accident at the ESCC Rt. 13 crossover on April 12 involving our Red Route bus and a small car.
 - Our bus with three passengers on board hit the tail light assembly of the car causing less than \$1500 damage.
 - No one was hurt; no one was charged by the police and our bus was undamaged.
- ANPDC TAC has submitted 2 road projects to the State that if approved will help our routes:

- Route 13/Stone Road (Route 184) intersection improvements including safer access to Food Lion shopping center and other commercial entities on both sides.
- Traffic signal and longer turn lanes at the intersection of Route 13 and the Accomack Airport Industrial Park entrance (Parkway) and modification of the median at the current Eastern Shore Community College entrance on Route 13 to prevent turning north onto Route 13.

Human Resources

- Hired one driver.
- To assist us in finding at least one more qualified driver applicant, a bus with a “Hiring CDL Drivers” banner on its side is now parked on the Rt. 13 side of our facility.
- Driver quarterly ride on evaluations are underway.
- Driver Tim Walsh was selected as March Employee of the Month and awarded a \$50 Wal-Mart gift card for his above and beyond performance.

Capital

- Our new replacement truck should be delivered to us within the next 2 weeks.

Marketing and Outreach

- Meeting with ESAAA Director Dianne Musso and Margaret George, Hare Valley Senior Center, April 12.
- Eastern Shore Disaster Preparedness Coalition (ESPDC), April 20.
- Meeting with Doug Jones, Dept of Emergency Management Coordinator, Acc. County Dept. of Public Safety, April 25.

Transit Maintenance

- *Preventive Maintenance Program*
 - Routine vehicle preventive maintenance is up to date.

Monthly Ridership Statistics

Mar. 2016	7905	Mar. 2017	8616	+711	9% increase	Highest
						March on record
Apr. 2016	7105	Apr. 2017	pending			

March 31, 2017 21 DAYS

STAR TRANSIT 2016-2017

STAR TRANSIT 2016-2017				Passengers		
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2016-17 Trips	Total Cost
Oct.	\$77,826.84	\$76,661.37	\$1,165.47	Oct.	7,913	\$9.69
Nov.	\$74,906.47	\$74,713.80	\$192.67	Nov.	7,708	\$9.69
Dec.	\$68,508.89	\$60,835.98	\$7,672.91	Dec.	7,539	\$8.07
Jan.	\$63,174.13	\$48,050.64	\$15,123.49	Jan.	7,491	\$6.41
Feb.	\$61,838.63	\$48,415.25	\$13,423.38	Feb.	8,135	\$5.95
Mar.	\$76,994.85	\$72,724.09	\$4,270.76	Mar.	8,616	\$8.44
Apr.			\$0.00	Apr.		
May			\$0.00	May		
June			\$0.00	June		
July			\$0.00	July		
Aug.			\$0.00	Aug.		
Sept.			\$0.00	Sept.		
TOTAL	\$423,249.81	\$381,401.13	\$41,848.68		47,402	
					AVERAGE COST PER PASSENGER ->	\$8.05
					AVERAGE PASSENGERS PER MONTH ->	7,900

Passengers per Mile				Cost per Mile			
Oct.	0.23	April		Oct.	\$2.22	April	
Nov.	0.22	May		Nov.	\$2.16	May	
Dec.	0.23	June		Dec.	\$1.82	June	
Jan.	0.23	July		Jan.	\$1.49	July	
Feb.	0.24	Aug.		Feb.	\$1.45	Aug.	
Mar.	0.22	Sept.		Mar.	\$1.88	Sept.	
				TOTAL			
				AVERAGE MONTHLY PASSENGERS PER MILE	0.23	AVERAGE COST PER MILE	\$1.84

Hourly Cost				Passengers per Hour			
Oct	\$56.08	April		Oct	5.8	April	
Nov.	\$54.66	May		Nov.	5.6	May	
Dec.	\$44.57	June		Dec.	5.5	June	
Jan.	\$36.96	July		Jan.	5.8	July	
Feb.	\$37.24	Aug		Feb.	6.3	Aug	
March	\$48.64	Sept		March	5.8	Sept.	
TOTAL				AVERAGE TOTAL HOURLY COST	\$46.55	AVERAGE PASSENGERS PER HOUR	5.8

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,952	253	6,436
Purple	1,804	253	6,335
Gold	1,132	127	3,485
Blue	1,163	127	3,349

Green	581	219	5,408
Chincoteague	1,209	265	8,131
Yellow	775	253	5,630
	<u>8,616</u>	<u>1,497</u>	<u>38,774</u>

Month	Hrs. of Oper.	Mileage
Oct.	1,367	34,578
Nov.	1,367	34,631
Dec.	1,365	33,450
Jan.	1,300	32,343
Feb.	1,300	33,373
Mar.	1,495	38,774
Apr.		
May		
June		
July		
Aug.		
Sept.		
	<hr/>	<hr/>
	8,194	207,149

In Re: State's Comments

There were no comments from the State.

In Re: Airport Update

There were no airport updates.

In Re: Railroad Comments

The following report was presented:

In April 2017, Bay Coast Railroad handled 413 carloads. This is 36 more carloads over last year. Three hundred eighty-five of these were at Little Creek with the top shippers being:

- 34 for Mid-Atlantic Transload (grit),
- 14 for Gordon Paper,
- 8 for Dynaric and
- 329 DCP (Gas Supply –Butane cars).

Eastern Shore location handled the remaining 29 loads with the top shippers being:

Helena Chemical 6 inbound cars,
KMX Chemical 2 inbound cars,
Coastline Chemical 4 inbound cars,
Bayshore Concrete 9 inbound cars,
Pep-Up Gas 3 inbound cars, and
Sharp Energy 4 cars.

In Re: Adjourn

Motion was made Ms. Major, seconded by Mr. LeMond, that the meeting be adjourned. All members were present with the exceptions of Mr. Wolff, Mr. Hogg, and Mr. Hart and voted “yes”. The motion was unanimously passed. The meeting was adjourned.