# MINUTES OF THE ACCOMACK-NORTHAMPTON TRANSPORTATION DISTRICT COMMISSION

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, May 2, 2017 at 5:30 p.m.

#### Present:

Oliver H. Bennett, Chairman C. Reneta Major, Secretary-Treasurer Larry E. LeMond

#### Absent:

Donald L. Hart, Jr., Vice Chairman Ron Wolff Granville F. Hogg, Jr.

# Ex-Officio member present:

Jeremy Latimer

# Nonmembers present:

J. T. Holland, Bay Coast Railroad
Alex Parry, Bay Coast Railroad
Joyce Collins, Bay Coast Railroad
John Maher, STAR Transit
Bruce Simms, Virginia Regional Transit
Mr. Phil Thompson, Virginia Regional Transit
Linda Balderson, Va. Dept. of Rail & Public Transportation

# In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

# In Re: Invocation

The invocation was given by Mr. Bennett.

# In Re: Statements from the Public

There were no statements from the public.

# In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at April 30<sup>th</sup> of \$27,101.76.

# In Re: Minutes of April 4, 2017

Motion was made by Mr. LeMond, seconded by Ms. Major, that minutes of the meeting of April 4, 2017 be approved. All members were present with the exceptions of Mr. Hogg, Mr. Wolff, and Mr. Hart and voted "yes". Motion was unanimously passed.

# In Re: Public Transportation Report

The following Management Report was distributed:



# STAR Transit Management Report May 2, 2017

#### **Operations**

- 80+ returned Horntown resident surveys are being tallied.
- Minor accident at the ESCC Rt. 13 crossover on April 12 involving our Red Route bus and a small car.
  - Our bus with three passengers on board hit the tail light assembly of the car causing less than \$1500 damage.
    - No one was hurt; no one was charged by the police and our bus was undamaged.
- ANPDC TAC has submitted 2 road projects to the State that if approved will help our routes:

- Route 13/Stone Road (Route 184) intersection improvements including safer access to Food Lion shopping center and other commercial entities on both sides.
- Traffic signal and longer turn lanes at the intersection of Route 13 and the Accomack Airport Industrial Park entrance (Parkway) and modification of the median at the current Eastern Shore Community College entrance on Route 13 to prevent turning north onto Route 13.

# **Human Resources**

- Hired one driver.
- To assist us in finding at least one more qualified driver applicant, a bus with a "Hiring CDL Drivers" banner on its side is now parked on the Rt. 13 side of our facility.
- Driver quarterly ride on evaluations are underway.
- Driver Tim Walsh was selected as March Employee of the Month and awarded a \$50 Wal-Mart gift card for his above and beyond performance.

### **Capital**

• Our new replacement truck should be delivered to us within the next 2 weeks.

# **Marketing and Outreach**

- Meeting with ESAAA Director Dianne Musso and Margaret George, Hare Valley Senior Center, April 12.
- Eastern Shore Disaster Preparedness Coalition (ESPDC), April 20.
- Meeting with Doug Jones, Dept of Emergency Management Coordinator, Acc. County Dept. of Public Safety, April 25.

#### **Transit Maintenance**

- Preventive Maintenance Program
  - o Routine vehicle preventive maintenance is up to date.

### **Monthly Ridership Statistics**

Mar. 2016 7905 Mar. 2017 8616 +711 9% increase Highest

March on record

Apr. 2016 7105 Apr. 2017 pending

# March 31, 2017 21 DAYS

Passengers   Total   Revenue   Total   Expenses   Surplus/Deficit   Month   2016-17 Trips   Cost					Wiai Cii 31, 20	II ZIDATS		
Month   Total Revenue   Total Expenses   Surplus/Deficit   Month   2016-17 Trips   Cost	STAR T	RANSIT 2016-2017				Passengers		
Nov.         \$74,906.47         \$74,713.80         \$192.67         Nov.         7,708         \$9.69           Dec.         \$68,008.89         \$60,835.98         \$7,672.91         Dec.         7,539         \$8.07           Jan.         \$63,174.13         \$48,050.64         \$15,123.49         Jan.         7,491         \$6.41           Feb.         \$61,838.63         \$48,415.25         \$13,423.38         Feb.         8,135         \$5.95           Mar.         \$76,994.85         \$72,724.09         \$4,270.76         Mar.         8,616         \$8.44           Apr.         \$0.00         \$0.00         June         June         \$0.00         June         June         June         \$0.00         June         June         June         June         June         June         Sept.         \$6.05         AVERAGE COST PER PASSENGER > £ MONTH >>         \$7,900         \$8.05         AVERAGE PASSENGERS PER MONTH >>         \$1,800         \$8.05         AVERAGE PASSENGERS PER MONTH AS         \$1,800         \$1,	Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2016-17 Trips		
Dec.         \$68,508.89         \$60,835.98         \$7,672.91         Dec.         7,539         \$8.07           Jan.         \$63,174.13         \$48,050.64         \$15,123.49         Jan.         7,491         \$6.41           Feb.         \$61,838.63         \$48,415.25         \$13,423.39         Feb.         8,135         \$5.95           Mar.         \$76,994.85         \$72,724.09         \$4,270.76         Mar.         8,616         \$8.44           Apr.         \$0.00         \$0.00         June	Oct.	\$77,826.84	\$76,661.37	\$1,165.47	Oct.	7,913		\$9.69
Jan. \$63,174.13 \$48,050.64 \$15,123.49 Feb. \$61,838.63 \$48,415.25 \$13,423.38 Feb. \$8,135 \$5.95 Mar. \$76,994.85 \$72,724.09 \$4,270.76 May \$0.00 June July \$0.00 July Aug. \$0.00 Sept. \$0.00	Nov.	\$74,906.47	\$74,713.80	\$192.67	Nov.	7,708		\$9.69
Feb.         \$61,838.63         \$46,415.25         \$13,423.38         Feb.         6,135         \$5.95           Mar.         \$76,994.85         \$72,724.09         \$4,270.76         Mar.         8,616         \$8.44           Apr.         \$0.00         Apr.         Apr.         May         May         June         \$8.44           July         \$0.00         June         July         Aug.         Sept.         \$0.00         Aug.         Sept.         \$8.05           Sept.         \$0.00         Aug.         Sept.         \$0.00         Aug.         Sept.         \$8.05         \$8.0	Dec.	\$68,508.89	\$60,835.98	\$7,672.91	Dec.	7,539		\$8.07
Mar.       \$76,994.85       \$72,724.09       \$4,270.76 so.00       Apr.       Apr.       \$8.44 Apr.         Apr.       \$0.00 so.00 so.00       Apr.       Apr.       Apr.       \$8.44 Apr.       Apr.       \$8.44 Apr.       Apr.       Apr.       \$8.40 Apr.       Apr.       Apr.       Apr.       \$8.40 Apr.       Apr.       Apr.       \$8.44 Apr.       Apr.       Apr.       \$8.40 Apr.       Apr.       Apr.       \$8.44 Apr.       Aug.       Aug.       Spt.       Aug.       Spt.       Aug.       Spt.       Average cost per Mile       Average passengers per Month → 7,900       Average pa	Jan.	\$63,174.13	\$48,050.64	\$15,123.49	Jan.	7,491		\$6.41
Apr. \$0.00 Apr. \$0.00 May \$0.00 June \$0.00 June \$0.00 June \$0.00 June \$0.00 June \$0.00 June \$0.00 July \$0.00 Aug. \$0.00 Aug. \$0.00 Sept.	Feb.	\$61,838.63	\$48,415.25	\$13,423.38	Feb.	8,135		\$5.95
May	Mar.	\$76,994.85	\$72,724.09	\$4,270.76	Mar.	8,616		\$8.44
June July         \$0.00 July         June July           Aug. \$0.00 Aug.         \$0.00 Aug.         \$0.00 Sept.           Sept. \$0.00 Sept.         47,402           TOTAL \$423,249.81 \$381,401.13 \$41,848.68         AVERAGE COST PER PASSENGER → 7,900           Passengers per Mile         Cott per Mile           Cot. 0.23 April Nov. 0.22 May Nov. \$2.16 May Dec. \$1.82 June Jan. 0.23 July Jan. \$1.49 July Feb. 0.24 Aug. Feb. \$1.45 Aug. Mar. \$1.88 Sept.           Jan. 0.23 July Jan. \$1.49 July Feb. 0.24 Aug. Feb. \$1.45 Aug. Mar. \$1.88 Sept.         TOTAL           AVERAGE MONTHLY PASSENGERS PER MILE         0.23           AVERAGE MONTHLY PASSENGERS PER MILE         0.23           AVERAGE COST PER MILE \$1.84           TOTAL           AVERAGE COST PER MILE \$1.84	Apr.			\$0.00	Apr.			
July         \$0.00         Aug.         \$0.00         Aug.         \$0.00         Sept.         47,402         \$0.00 </th <th>May</th> <th></th> <th></th> <th>\$0.00</th> <th>May</th> <th></th> <th></th> <th></th>	May			\$0.00	May			
Aug.       \$0.00       Aug.       Sept.       47,402         TOTAL \$423,249.81 \$381,401.13 \$41,848.68       \$41,848.68       AVERAGE COST PER PASSENGER → AVERAGE PASSENGER → AVERAGE PASSENGER PER MONTH → 7,900       \$8.05         Passengers per Mile       Cot. \$2.22 April Nov. \$2.16 May         Nov.       0.22 May       Nov. \$2.16 May       Dec. \$1.82 June         Jan.       0.23 July       Jan. \$1.49 July       July         Feb.       \$1.45 Aug.       Mar.       \$1.88 Sept.         TOTAL         AVERAGE MONTHLY PASSENGERS PER MILE       0.23       AVERAGE COST PER MILE       \$1.84         TOTAL         AVERAGE COST PER MILE       \$1.84         TOTAL         AVERAGE COST PER MILE       \$1.84         TOTAL         Passengers per Hour         Oct       \$5.8 April         Nov.       \$54.66 May       Nov.       \$6.6 May         Dec.       \$5.5 June         Jan.       \$36.96 July       July       Jan.       \$6.3 Aug         March       \$48.64 Sept       March       \$6.8 Sept.	June			\$0.00	June			
\$0.00         Sept.         \$0.00         Sept.         47,402           TOTAL         \$423,249.81         \$381,401.13         \$41,848.68         AVERAGE COST PER PASSENGER >>  \$8.05           AVERAGE PASSENGERS PER MONTH -> 7,900           Cot.         0.23 April         Oct.         \$2.22 April May           Nov.         0.23 June         Dec.         \$1.82 June           Jan.         0.23 July         Jan.         \$1.49 July           Feb.         \$1.45 Aug.         Mar.         \$1.88 Sept.           TOTAL           AVERAGE MONTHLY PASSENGERS PER MILE         0.23         AVERAGE COST PER MILE         \$1.84           Hourly Cost         Passengers per Hour           Oct         \$56.08 April         Nov.         \$54.66 May           Nov.         \$54.66 May         Nov.         \$5.6 May           Dec.         \$44.57 June         Dec.         \$5.5 June           Jan.         \$36.96 July         Jan.         5.8 July           Feb.         \$37.24 Aug         Feb.         6.3 Aug           March         \$48.64 Sept         March         5.8 Sept. <th>July</th> <th></th> <th></th> <th>\$0.00</th> <th>July</th> <th></th> <th></th> <th></th>	July			\$0.00	July			
A7,402	Aug.			\$0.00	Aug.			
AVERAGE COST PER PASSENGER -> \$8.05	Sept.			\$0.00	Sept.			
AVERAGE PASSENGERS PER MONTH -> 7,900						47,402		
Passengers per Mile	TOTAL	\$423,249.81	\$381,401.13	\$41,848.68	AVERAGE C	OST PER PASSENGER	₹ ->	\$8.05
Oct.         0.23         April         Nov.         \$2.22         April           Nov.         0.22         May         Nov.         \$2.16         May           Dec.         0.23         June         Jan.         \$1.49         July           Feb.         0.24         Aug.         Feb.         \$1.45         Aug.           Mar.         0.22         Sept.         Mar.         \$1.88         Sept.           TOTAL           AVERAGE MONTHLY PASSENGERS PER MILE         0.23         AVERAGE COST PER MILE         \$1.84           Hourly Cost         Passengers per Hour           Oct         \$56.08         April         April         Nov.         5.6         May           Dec.         \$44.57         June         June         June         Jan.         5.8         July           Feb.         \$37.24         Aug         Feb.         6.3         Aug           March         \$48.64         Sept         March         5.8         Sept.					AVERAGE P	ASSENGERS PER MO	NTH ->	7,900
Oct.         0.23         April         Oct.         \$2.22         April           Nov.         0.22         May         Nov.         \$2.16         May           Dec.         0.23         June         Jan.         \$1.49         July           Feb.         0.24         Aug.         Feb.         \$1.45         Aug.           Mar.         0.22         Sept.         Mar.         \$1.88         Sept.           TOTAL           AVERAGE MONTHLY PASSENGERS PER MILE         0.23         AVERAGE COST PER MILE         \$1.84           Hour!           Oct         \$56.08         April         April         Nov.         5.6         May           Nov.         \$54.66         May         Nov.         5.6         May           Dec.         \$44.57         June         June         June         Jan.         5.8         July           Feb.         \$37.24         Aug         Feb.         6.3         Aug           March         \$48.64         Sept         March         5.8         Sept.								
Nov.   0.22   May   Nov.   \$2.16   May		Passe	ngers per Mile			Cost per Mile		
Dec.   0.23   June   Jan.   \$1.82   June   Jan.   \$1.49   July   Feb.   0.24   Aug.   Mar.   \$1.88   Sept.	Oct.	0.23	April		Oct.	\$2.22	April	
Jan.         0.23         July         Feb.         \$1.49         July           Feb.         0.24         Aug.         Mar.         \$1.88         Sept.           TOTAL           AVERAGE MONTHLY PASSENGERS PER MILE         0.23         AVERAGE COST PER MILE         \$1.84           Hourly Cost         Passengers per Hour           Oct         \$56.08         April         Nov.         5.6         May           Dec.         \$44.57         June         June         Jan.         5.8         July           Jan.         \$36.96         July         Jan.         5.8         July           Feb.         \$37.24         Aug         Feb.         6.3         Aug           March         \$48.64         Sept         March         5.8         Sept.	Nov.	0.22	May		Nov.	\$2.16	May	
Feb.	Dec.	0.23	June		Dec.	\$1.82	June	
Mar. \$1.88 Sept.  TOTAL  AVERAGE MONTHLY PASSENGERS PER MILE  Hourly Cost  Passengers per Hour  Oct \$56.08 April Nov. \$54.66 May Nov. 5.6 May Dec. \$44.57 June Jan. \$36.96 July Feb. \$37.24 Aug March \$48.64 Sept  TOTAL  Mar. \$1.88 Sept.  TOTAL  TOTAL  AVERAGE COST PER MILE \$1.84	Jan.	0.23	July		Jan.	\$1.49	July	
TOTAL   AVERAGE MONTHLY PASSENGERS PER MILE   0.23   AVERAGE COST PER MILE   \$1.84	Feb.	0.24	Aug.		Feb.		Aug.	
AVERAGE MONTHLY PASSENGERS PER MILE	Mar.	0.22	Sept.		Mar.	\$1.88	Sept.	
Hourly Cost   Passengers per Hour					TOTAL			
Oct       \$56.08       April         Nov.       \$54.66       May         Dec.       \$44.57       June         Jan.       \$36.96       July         Feb.       \$37.24       Aug         March       \$48.64       Sept             Oct       5.8       April         Nov.       5.6       May         Dec.       5.5       June         Jan.       5.8       July         Feb.       6.3       Aug         March       5.8       Sept.    TOTAL	AVERAG	AVERAGE MONTHLY PASSENGERS PER MILE 0.23				AVERAGE COST P	ER MILE	\$1.84
Oct         \$56.08         April           Nov.         \$54.66         May           Dec.         \$44.57         June           Jan.         \$36.96         July           Feb.         \$37.24         Aug           March         \$48.64         Sept             TOTAL					_			-
Nov.         \$54.66         May           Dec.         \$44.57         June           Jan.         \$36.96         July           Feb.         \$37.24         Aug           March         \$48.64         Sept           Nov.         5.6         May           Dec.         5.5         June           Jan.         5.8         July           Feb.         6.3         Aug           March         5.8         Sept.	Hourly Cost					Passengers per H	our	
Dec.         \$44.57         June         <	Oct	\$56.08	April		Oct	5.8	April	
Jan.       \$36.96       July         Feb.       \$37.24       Aug         March       \$48.64       Sept             Jan.       5.8       July         Feb.       6.3       Aug         March       5.8       Sept.	Nov.	\$54.66	May		Nov.	5.6	May	
Feb.         \$37.24         Aug         Feb.         6.3         Aug           March         \$48.64         Sept         March         5.8         Sept.	Dec.	\$44.57	June		Dec.	5.5	June	
March \$48.64 Sept March 5.8 Sept.	Jan.	\$36.96	July		Jan.	5.8	July	
TOTAL	Feb.	\$37.24	Aug		Feb.	6.3	Aug	
	March	\$48.64	Sept		March	5.8	Sept.	
	TOTAL							
	<b></b>	AVERAGE TOTAL I	HOURLY COST	\$46.55	AVERAGE P	ASSENGERS PER HO	UR	5.8

Route Location
Red
Purple
Gold
Blue

Passenger Totals
1,952
1,804
1,132
1,163

Operating Hours
253
253
127
127

Mileage
6,436
6,335
3,485
3,349

Green	581	219	5,408
Chincoteague	1,209	265	8,131
Yellow	775	253	5,630
	<u>8,616</u>	<u>1,497</u>	38,774

Month	Hrs. of Oper.	Mileage	
Oct.	1,367	34,578	
Nov.	1,367	34,631	
Dec.	1,365	33,450	
Jan.	1,300	32,343	
Feb.	1,300	33,373	
Mar.	1,495	38,774	
Apr.			
May			
June			
July			
Aug.			
Sept.			
	8,194	207,149	

# In Re: State's Comments

There were no comments from the State.

# In Re: Airport Update

There were no airport updates.

# In Re: Railroad Comments

The following report was presented:

In April 2017, Bay Coast Railroad handled 413 carloads. This is 36 more carloads over last year. Three hundred eighty-five of these were at Little Creek with the top shippers being:

34 for Mid-Atlantic Transload (grit), 14 for Gordon Paper,

8 for Dynaric and

329 DCP (Gas Supply –Butane cars).

Eastern Shore location handled the remaining 29 loads with the top shippers being:

Helena Chemical 6 inbound cars, KMX Chemical 2 inbound cars, Coastline Chemical 4 inbound cars, Bayshore Concrete 9 inbound cars, Pep-Up Gas 3 inbound cars, and Sharp Energy 4 cars.

# In Re: Adjourn

Motion was made Ms. Major, seconded by Mr. LeMond, that the meeting be adjourned. All members were present with the exceptions of Mr. Wolff, Mr. Hogg, and Mr. Hart and voted "yes". The motion was unanimously passed. The meeting was adjourned.