

Eastern Shore Regional Fire Training Center

January 2012 Minutes

The Fire Training Center Committee met on Wednesday, January 25, 2012 at 1900 hours at the Fire Training Center in Melfa, Virginia

Committee Members Present

Ben Byrd
Jason Loftus
Jim LeCato
Jim Myers
Charles Pruitt
Mick Sharpe

Committee Members Absent

KW Ainsworth (notified)
Terry Gwaltney (notified)
Adam Zieger (notified and will miss the next few for job training)
Steve Wilson (notified)
Aaron Warren (Has asked to be removed from the committee but hasn't sent an official letter)

Call To Order:

The January 2012 meeting was called to order by Committee Chairman, Jason Loftus at 1900 hours. The March 2011 minutes were reviewed and approved by Byrd, seconded by LeCato.

Consent Agenda:

The January Agenda was presented by Jason Loftus with no additions. A motion was made by Myers, seconded by Sharpe to accept this month's agenda. Motion approved.

Facility Reports:

Burn Building: Loftus reported that he has not heard back from VDFP in regards to the 5 yr. inspection. The annual inspection was done by Mr. Leboeuf the report was handed out with November/December meeting agenda (The November/December meeting was canceled due to not enough members to make a quorum). The temperature monitoring calibration was tested but Loftus is still trying to find out if the state will accept the self tests that have been preformed. All the repairs that were requested in Mr. LeBoeuf's report have been made using the DPS staff.

The burn building grant has been completed and includes three options designed by Mr. LeBoeuf. These options can be found in the November/December agenda. Loftus, Pruitt, and Mike Mason will be attending the grant review meeting on 1/26/2012. Mike Mason will be attending the meeting to defend the proposal's financial statements and to help uphold grants integrity.

Classroom Building: Loftus reports that the classroom computer had to be replaced. He stated it was too outdated to run the programs that were being used by different agencies using the classroom. A printer shelf is being built to match the existing desk. Loftus stated the peeling grip paint on the podium was replaced with a new rubber mat that will hold up better for our needs. Plans are being made to have the classroom painted. Cat-5 wire has been run throughout the building and a new router has been ordered to replace the existing router since it doesn't allow access to all the users. New markers were purchased for the white board because the old ones left marks behind after cleaning. Loftus also stated that a printer was purchased to use for the fire academy.

Grounds: Loftus reports that a work order for the removal of trees and re-grading of the ditch was made for \$650.00. A concrete pad is going to be poured beside the classroom to hold two FEMA trailers. Mr. LeCato suggested that the pads include hold down anchors to keep the trailers down during a hurricane. Loftus also reports that they are going to pour concrete pads for the some of the props. Small sand bags have been ordered to use in the HAZMAT ditch so that the students won't have to dig out the sides of the bank. One of the four 100gal propane tanks is being modified to turn into a prop and the other three have been made inoperable.

Training Delivery Reports:

Loftus reported that he was contacted by Lee Goldman and she was interested in renting the facility for her offshore fire fighting class. He told that it would be available and that the cost to use the facility would be \$1800 dollars per day. He also informed her that it would be her responsibility to provide her own equipment and personal to run the class according to all NFPA standards that apply. The committee also addressed the issue of the lack of students to fill the classes being offered. Byrd stated that he was concerned about a backlash from the departments if the training center didn't spend all of the money collected from them. The committee then discussed two options to handle the situation:

1. Give the monies back to the departments
2. Use the money to improve the building in the following ways:
 - a. Purchase carpet.
 - b. Build the previously discussed vestibule.
 - c. Move the fence to expand the ground's size.
3. Use the money to provide non-VDFP classes that provided hands on training but no certificate.

It was decided that option 2 item B and option 3 would be the most appropriate way to use the money. The committee authorized Loftus and Pruitt to get bids to construct the vestibule and look in finding some classes that could be offered. This was done in a motion by Sharpe and seconded by Myers.

Financials:

Training Funds (FY2012)

Loftus discussed the training funds for FY2012 and said that all of the companies have paid their share of the money.

Loftus discussed considering any additions to the capital fund.

Policy and Procedure:

No discussion.

Fallen FF Committee:

Loftus reported that the final recommendations have been submitted to the Accomack and Northampton Fire Commissions.

Scout Committee:

No information provided

Old Business:

1. The land acquisition was voted by Myers and seconded by Byrd to be tabled till a later date.
2. The burn building was discussed see above notes for details.
3. Marketing strategy was put on hold waiting on Mr. Ainsworth
4. 2012 fund drive was put on hold until Mr. Ainsworth was available.
5. The draft wording for the Training Center Safety Sign was approved on a motion from Byrd seconded by Myers. It was stated that the signs would be aluminum and 12 inches by 18 inches in

- size. The signs would be mounted on or near each training prop or building. The approval was for the wordage, size and authorization to get estimates of cost only.
6. The mini-training grant was approved and Loftus stated that this would be the last mini-grant because funding had run out. The amount of the grant awarded was 2,300 dollars for ladders.

New Business:

1. Pruitt and Loftus are to create a list of assets and cost of purchase for said items in case of loss or theft.
2. Pruitt is to look into the specialty classes to try and gain the interest of students as stated above.

Adjournment:

A motion was made to adjourn by Sharpe, seconded by LeCato. The January 2012 meeting adjourned at 2025 hours.